



Park City Prep Charter School

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Board of Directors Meeting – March 27, 2013

MINUTES

- **The meeting was called to order at 6:07 pm.**
- **Public Session- No members present**
- **Approval of Minutes from January 30, 2013**
 - January 30, 2013 minutes were approved.
 - It was suggested that the recording secretary be identified at the bottom of the minutes.
- **Financial Update**
 - Through February 2013, everything is in order. There is little variance between actual income and expenses and out budget.
 - The Bank of America accounts were closed and transferred into Peoples Bank account to pay for work on the new building we will be leasing in August.
- **Director's Update**
 - ***Operations Manager***-Lisa Gomulinski was welcomed in her new position and complimented for the job she is doing. The addition of this position enables the school administrators to focus their attention on the matters, which are their primary responsibilities, rather than managing the building.
 - ***New Accountability System for Teachers and Administrators (SEED) –***
 - Administrators have attended a briefing meeting with representatives from the Connecticut State Department of Education.
 - We are adopting the State designed SEED model, rather than creating our own.
 - We are awaiting further information from the State before formalizing our plan.
 - We also need further clarification about how the Director will be evaluated since he is both the principal and the superintendent.
 - Performance bonuses will be tied, in part, to the new SEED evaluation model.
 - ***NY/CT Regional Charter School Network*** is now called the *Northeast Regional Charter School Network*. A major focus of its work will be in advocating for equitable funding.
 - ***New Building Plans***- New Plans have been viewed. We are contributing 28% toward the costs of fitting out the new building. Our contribution toward the fit-out has increased as we have added additional requests, as well as the architectural costs, which had not been factored into the overall costs initially. The Board approved the added costs unanimously.

- **Health Insurance** – We have been informed there may be as much as a 30%-50% increase in the next year. All staff participating in the plan will have to bear some of the burden of that increase. We will be looking into a variety of healthcare options.
 - **Strategic Planning Meetings**- We have identified the need to address improving student performance among our under-achieving students as our top priority in terms of setting goals for next year.
 - **High School Acceptances**
 - At this point, at least 70% of our grade 8 students have been accepted to selective public choice or private high schools. It is possible that that number will increase as not all decisions have been made yet. There are students who gained acceptance, but haven't yet received the necessary financial aid to be able to afford to attend.
 - It was suggested that we track our students' success in high school.
 - **Staffing for 2013-2014** – We are seeking teachers for the coming school year for math, social studies, science and grade 6. We will be recruiting at the Fairfield County Professional Educators Recruitment Fair, as well as through CT REAP.
 - **New Student Recruitment** – The lottery for new grade 6 students for 2013-2014 will be tomorrow. We plan to invite 94 new grade 6 students to join our school this year. As the number of applications exceeds the number of seats available, those not offered a place tomorrow will be placed on our waiting list.
- **Old Business:** Revised Performance Bonus Policy – There was agreement that bonuses will be issued only to returning staff and will, in part, be related to students' performance on the 2013 CMT's. We will formalize the policy at the May meeting.
 - **New Business:** -Budgeting for 2013-2014 will be updated and revised for the May meeting. The budget will reflect more accurate costs for moving into the new building, as well as a projection for the following four years.
 - **Reminders**
 - **The 7th annual Commencement Ceremony** will be Thursday, June 20th at 6:00 pm.
 - School officially ends Monday, June 24, 2013.
 - **Next Meeting – May 22nd**
 - **Meeting adjourned at 7:27pm.**

Respectfully Submitted by Tiffany Johnson